

OLD WINDSOR PRE-SCHOOL

INCLUSION POLICY

Our Pre-school aims to have regard for the DFES Special Education Needs Code of Practice and to provide a welcoming environment and appropriate learning opportunities for all children.

We have a designated member of staff who is the Inclusion co-ordinator this is Mrs Evelyn Williamson.

We ensure that our inclusive admission practice allows equality and access of opportunity. We try to make sure that our physical environment is as far as possible suitable for children with disabilities and our staff work closely with parents and outside professionals to create and maintain a positive partnership

We aim to keep parents fully informed at all stages of the assessment, planning and reviewing of their child's education.

We use a system of planning implementing monitoring evaluating and reviewing individual education plans (IEPs) for children with SEN/disabilities.

We use our keyworker system in conjunction with the Inclusion Co-ordinator to keep records of the children with SEN/disabilities.

We ensure the privacy of children with SEN/disabilities when intimate care is being provided.

We provide parents with information on sources of independent advice and support.

We liaise with other professionals involved with children with SEN/disabilities and their families, including transition to other settings.

Policy adopted at the management committee meeting held on 2nd November 2006

Signed on behalf of the committee \_\_\_\_\_ Chairperson

\_\_\_\_\_ Supervisor