

Planning for a Human Flu Pandemic

1. The Committee, in conjunction with the Supervisor or in her absence the Assistant Supervisor, will make the final decision whether to close (or re-open) the pre-school, after guidance from the Local Authority Health Protection Agency.
2. Ensure all staff and parents contact details are up to date.
3. In the event of closure (or re-opening) of the pre-school, each staff member will contact their keycarer children's parents to notify them of the situation
4. Provide any information requested by the Local Authority (e.g .absence rates)

Precautions that can be taken

1. The parents of children with flu like symptoms will be asked to collect them from pre-school and keep them at home until symptom free. These children will be kept separate from the rest of the group with one member of staff until they are collected.
2. If a staff member has flu like symptoms they will be asked to go home until they are symptom free.
3. Employ good practice to minimise the risk of infection by encouraging the staff and children to sneeze into a tissue, dispose of it safely and then washing their hands.

Policy adopted at the Management Meeting 29th June 2009

Signed.....Chairperson

Signed.....Supervisor

